

EAST HERTS COUNCIL

LOCAL JOINT PANEL - 3 DECEMBER 2014

HUMAN RESOURCES COMMITTEE - 15 JANUARY 2015

REPORT BY SECRETARY TO THE EMPLOYER'S SIDE

GENERAL LEAVE POLICY

WARD(S) AFFECTED: NONE

Purpose/Summary of Report

To approve the revised General Leave Policy

<u>RECOMMENDATION FOR LOCAL JOINT PANEL:</u>	
That:	
(A)	The revised General Leave Policy be recommended for approval
<u>RECOMMENDATION FOR HUMAN RESOURCES COMMITTEE:</u>	
That:	
(A)	The revised General Leave Policy be approved

1.0 Background

1.1 The Council's General Leave Policy was last reviewed in 2007. The Council's programme of policy review is, after three years or sooner, in line with legislation and best practice.

2.0 Report

2.1 **Key Changes**

2.2 The General Leave policy has been updated to include reference

to a new Carers Policy.

2.3 The Council's General Leave Policy was last reviewed in 2007. The Council's programme of policy review is after three years or sooner in line with legislation and best practice.

2.4 The revised General Leave Policy can be found at **Essential Reference Paper 'B'**

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

Contact Officer: Emma Freeman – Head of People and Property Services
01992 531 635
Emma.Freeman@eastherts.gov.uk

Report Author: Emma Freeman – Head of People and Property Services
01992 531 635
Emma.Freeman@eastherts.gov.uk